

SEACRET WOW PARTY PRESENTER CHECKLIST!

Review this checklist 60 minutes prior to guests arriving!

All 5 senses will be used (See, Hear, Taste, Feel, Smell)

1. Prepare early so you're not rushed for your WOW party!
2. Work on developing skills to memorize the names of all attendees or name tags
3. Kids are out of sight
4. Pets out of sight
5. Spa music, soft jazz, etc. playing softly in the background (Hear) [YouTube.com/Pandora](https://www.youtube.com/Pandora)
6. Flip Chart out and ready to use or Tablet/Laptop! Use MOST UPDATED FlipChart Always
7. Download Newest Version of FlipChart from Seacret Back Office if needed
8. Clean house, empty trash cans, etc. (See)
9. Presenter should be dressed appropriately, clean, professional, fresh (See)
10. Veggie/fruit tray prepared (taste)
11. Cucumber Water w/ Ice (taste)
12. Cups, Plates, Plastic Utensils, Napkins
13. Two or three scented candles(Smell) Don't forget the matches
14. Salt & Oil/Body Butter Station ready to go (near kitchen sink normally) (Feel, Smell)
15. VIP Order Forms, Retail Order Forms & Like It-Love It Forms printed off
16. Pitcher of warm water for bowls ready when product demo's begin
17. Bowls, Stand Up Mirrors, Placemats, Pens, Facial Towels, Cotton Applicators, Product Applicators (popsicle sticks, etc.), Hair Bands
18. Retail Order Form (top), VIP Order Form (2nd), Agent Application At Bottom (These should be placed under an opaque placemat so the guests don't see them until you want them to see them at the end of the party and during the close
19. "Like It - Love It" form on top of placemat with ball point pen on top of form
20. Opening/welcoming remarks prepared and ready to go
21. Products displayed beautifully nearby presenter for easy access, Blue Line & Green Line
22. Wow Party Training Videos Reviewed from Seacret Boot Camp Video Library
23. Laptop or Computer nearby and ready to enroll new agents/VIP Customers at the end
24. Alcohol (if any) served at the end (recommended)
25. Championship Attitude, Enthusiastic - "Professional Agent/VIP Customer Acquisition Mindset"